28th June 2022

Dear Team Manager,

**Bedfordshire and Luton QuadKids County Finals**

Congratulations to you and your team on successfully qualifying through to the County Finals for **Year 5&6 QuadKids.**

Event Details:

**Date:** Friday 8th July 2022

**Venue:** Bedford International Athletics Stadium (BIAS), Barkers Lane, Bedford. MK41 9SB

**Time:** 9:45am – 10:10am arrival for a 10:15am prompt start

10:15am Warm up for all

10:30am Competition starts

12:45pm – 1:15pm Lunch break

 2:00pm Depart

When you arrive at BIAS, please make your way through the gate in the carpark into the track area and along to the left to the signing in desk at the end of the track. After signing in please make your way onto the field. **Please note the field is uneven with dips in it so please make sure your children are aware of this and that you all take care when walking on the field.**

Once the warm up has finished please make your way onto the track by the finish line where you will be met by an event leader.

\*\*Please can you email me to confirm your attendance at the event by **Tuesday 5th July.**

Event staff accompanied by young leaders will be running the competition on the day, but it is the responsibility of school staff to supervise their pupils when not competing. Please can you ensure that your pupils do not leave the venue during the course of the day.

There is plenty of space for spectators to watch the competition if they so wish.

As this competition is taking place as part of our wider Commonwealth Games Festival Day, please can you ensure that if your pupils have not already completed a photo consent form for school that they do so prior to the event. Please could you also let the event leader know if you have any children who may not be photographed. As with any large event I need to make you aware that the possibility of a child being photographed without consent is unavoidable. The event leader will let you know if photos can be taken during the competition once we know the information from all schools.

All children and staff will need to bring a packed lunch and drink with them. There are water fountains available to refill water bottles. Please make sure that your children come with plenty of water, sun cream and hats if it is a hot day as there is very little shade.

Kind Regards

Gill Morrow

PE, School Sport and School Games Manager